

People & Places Board

Agenda

Tuesday, 7 June 2022
1.00 pm

Hybrid meeting (via Microsoft Teams OR
Beecham Room, 18 Smith Square, London,
SW1P 3HZ)

Guidance notes for members and visitors

18 Smith Square, London SW1P 3HZ

Please read these notes for your own safety and that of all visitors, staff and tenants.

Welcome!

18 Smith Square is located in the heart of Westminster, and is nearest to the Westminster, Pimlico, Vauxhall and St James's Park Underground stations, and also Victoria, Vauxhall and Charing Cross railway stations.

Security

All visitors (who do not have an LGA ID badge), are requested to report to the Reception desk where they will be asked to sign in and will be given a visitor's badge to be worn at all times whilst in the building.

18 Smith Square has a swipe card access system meaning that security passes will be required to access all floors. Most LGA governance structure meetings will take place on the **ground floor, 7th floor and 8th floor** of 18 Smith Square.

Please don't forget to sign out at reception and return your security pass when you depart.

Fire instructions

In the event of the fire alarm sounding, vacate the building immediately following the green Fire Exit signs. Go straight to the assembly point in Tufton Street via Dean Trench Street (off Smith Square).

DO NOT USE THE LIFTS.

DO NOT STOP TO COLLECT PERSONAL BELONGINGS.

DO NOT RE-ENTER BUILDING UNTIL AUTHORISED TO DO SO.



Open Council

Open Council, on the 7th floor of 18 Smith Square, provides informal meeting space and refreshments for local authority members and officers who are in London.

Toilets

Unisex toilet facilities are available on every floor of 18 Smith Square. Accessible toilets are also available on all floors.

Accessibility

If you have special access needs, please let the meeting contact know in advance and we will do our best to make suitable arrangements to meet your requirements.

Every effort has been made to make the building as accessible as possible for people with disabilities. Induction loop systems have been installed in the larger meeting rooms and at the main reception. There is a parking space for blue badge holders outside the Smith Square entrance and two more blue badge holders' spaces in Dean Stanley Street to the side of the building. There is also a wheelchair lift at the main entrance. For further information please contact the Facilities Management Helpdesk on 020 7664 3015.

Guest WiFi in 18 Smith Square

WiFi is available in 18 Smith Square for visitors. It can be accessed by enabling “Wireless Network Connection” on your computer and connecting to LGA-Free-WiFi. You will then need to register, either by completing a form or through your Facebook or Twitter account (if you have one). You only need to register the first time you log on.

The LGA also offers the Govroam network, a Wi-Fi network which gives Members seamless roaming internet access across multiple public-sector locations if you have also signed up for this service. This network is enabled throughout our Westminster building and allows Members and staff from other authorities who are part of the Govroam network to seamlessly connect to our Wi-Fi.

Further help

Please speak either to staff at the main reception on the ground floor, if you require any further help or information. You can find the LGA website at www.local.gov.uk

People & Places Board
7 June 2022

There will be a meeting of the People & Places Board at **1.00 pm on Tuesday, 7 June 2022** Hybrid meeting (via Microsoft Teams OR Beecham Room, 18 Smith Square, London, SW1P 3HZ).

LGA Hybrid Meetings

All of our meetings are available to join in person at 18 Smith Square or remotely via videoconference as part of our hybrid approach. We will ask you to confirm in advance if you will be joining each meeting in person or remotely so we can plan accordingly, if you wish to attend the meeting in person, please also remember to confirm whether you have any dietary/accessibility requirements. 18 Smith Square is a Covid-19 secure venue and measures are in place to keep you safe when you attend a meeting or visit the building in person.

Catering and Refreshments:

Once you have confirmed in advance of the meeting that you will be attending in person, along with any relevant dietary requirements, refreshments will be available in the meeting room. If the meeting is scheduled to take place at lunchtime, a sandwich lunch will be available.

Political Group meetings and pre-meetings for Lead Members:

Please contact your political group as outlined below for further details.

Apologies:

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

Conservative:	Group Office: 020 7664 3223	email: lgaconservatives@local.gov.uk
Labour:	Group Office: 020 7664 3263	email: labgp@lga.gov.uk
Independent:	Group Office: 020 7664 3224	email: independent.group@lga.local.gov.uk
Liberal Democrat:	Group Office: 020 7664 3235	email: libdem@local.gov.uk

Attendance:

Your attendance, whether it be in person or virtual, will be noted by the clerk at the meeting.

LGA Contact:

Emma West – emma.west@local.gov.uk

Carers' Allowance

As part of the LGA Members' Allowances Scheme a Carer's Allowance of £9.00 per hour or £10.55 if receiving London living wage is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

Social Media

The LGA is committed to using social media in a co-ordinated and sensible way, as part of a strategic approach to communications, to help enhance the reputation of local government, improvement engagement with different elements of the community and drive efficiency. Please feel free to use social media during this meeting. **However, you are requested not to use social media during any confidential items.**

People & Places Board – Membership 2021/22

Councillor	Authority
Conservative (12)	
Cllr Kevin Bentley (Chairman)	Essex County Council
Cllr Morris Bright MBE (Vice Chairman)	Hertsmere Borough Council
Cllr Rachel Bailey	Cheshire East Council
Cllr Marc Bayliss	Worcester City Council
Cllr Peter Butlin	Warwickshire County Council
Cllr Hilary Carrick	Cumbria County Council
Cllr Sam Chapman-Allen	Breckland Council
Cllr Jordan Meade	Gravesham Borough Council
Cllr Eddie Reeves	Oxfordshire County Council
Cllr Martin Tett	Buckinghamshire Council
Cllr Phillippa Williamson	Lancashire County Council
Cllr Barry Wood	Cherwell District Council
Substitutes	
Cllr Colin Davie	Lincolnshire County Council
Cllr Peter Heydon	Bracknell Forest Borough Council
Cllr Colin Kemp	Woking Borough Council
Labour (4)	
Cllr Simon Henig CBE (Deputy Chair)	Durham County Council
Cllr Kyle Robinson	Newcastle-under-Lyme Borough Council
Cllr Doina Cornell	Stroud District Council
Cllr Damien Greenhalgh	High Peak Borough Council and Derbyshire County Council
Substitutes	
Cllr Alan Waters	Norwich City Council
Cllr Rosanne Kirk	Lincoln City Council
Cllr Erica Lewis	Lancaster City Council
Liberal Democrat (3)	
Cllr Emily Smith (Vice-Chair)	Vale of White Horse District Council
Cllr Caroline Leaver	Devon County Council
Cllr Stan Collins	Cumbria County Council
Substitutes	
Cllr Michael Mullaney	Leicestershire County Council
Independent (3)	
Cllr Emily O'Brien (Deputy Chair)	Lewes District Council
Cllr Kevin Etheridge	Caerphilly County Borough Council
Cllr Sue Roberts	South Oxfordshire District Council

<i>Substitutes</i>	
Cllr Georgina Hill	Northumberland County Council
Cllr Nicola Dillon Jones	North Kesteven District Council

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CONFIDENTIAL SESSION	
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Date of Next Meeting: Friday, 23 September 2022, 2.00pm, Hybrid Meeting - 18 Smith Square and Online via Microsoft Teams